



SOUTH COAST MANAGEMENT GROUP

PO Box 375, Albany WA 6331

<http://southcoastmanagementgroup.org.au>

SPECIAL GENERAL MEETING MINUTES

Venue: Council Chamber Reception Rooms, Shire of Denmark

Date: Friday 21st June 2019

Time: 10am

Item 1 Open & Welcome by Chair

Meeting opened: 10.08 am Scribe: Helen Heydenrych

Cr Peter Caron welcomed everyone to the meeting, thanked them for their attendance and noted that a quorum is present. The special resolution to be tabled in this special general meeting requires 75% of members present to be in approval for it to pass.

Item 2 Attendance & Apologies

Members present:

Cr Peter Caron, Shire of Denmark – Chair
Cr Anthony Moir, City of Albany – Deputy Chair
Cr Lara McIntyre, Shire of Esperance – Secretary
Carl Beck – City of Albany (staff, CEO proxy)
Dylan Gleave – Shire of Esperance (staff, CEO proxy)
Cr Andrew Price - Shire of Jerramungup
Donna Marie Carmen – Community member Shire of Denmark

Advisors & observers present:

Helen Heydenrych – SCMG Support Officer
Christine Rennie – SCMG Bookkeeper
Carol Daniels - SCNRM
Brett Dal Pozzo, Project Officer Coastal, South Coast NRM

Member apologies:

Gavin Pollock – CEO Shire of Ravensthorpe
Bill Parker – CEO Shire of Denmark
Anna Gadsby – Community member Jerramungup
Brad Kneebone – Community member CoA
Dr Helen CD McCarthy – Community member Esperance
Mavis Jones – Community member Denmark

Advisors & observers apologies:

Julie Waters – Shire of Esperance (staff)



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Item 3 Bookkeeper's Report

Christine Rennie presented the Financial Report (attached).

RESOLUTION: That the bookkeeper's report be accepted

Moved: Lara McIntyre

Seconded: Andrew Price

Approved: Unanimous

Item 4 SCMG Distribution plan

The South Coast Management Group Distribution Plan (attached) was tabled and read to all present.

Key points of the plan:

- SCMG Hard drives (2) and all financial and archival records will be given to SCNRM
- SCMG 2016 Bookkeepers laptop will be gifted to SCNRM, with requirement that SCNRM then gifts to a South Coast community organisation that undertakes coastal works
- \$50,501: State NRM project A17102 grant money – transfer to South Coast NRM who will undertake work to complete the project. If this is not approved by the funding body, then money to be returned to State NRM.
- SCMG equity (\$23,266.51 less windup expenses) – to be given to SCNRM and used in accordance with advice from the SCMG Executive.

Notes

\$308.70: Coastwest money – predicted to be fully acquitted (\$0) following outstanding invoice payment.

SCNRM to provide SCMG executive with a proposal regarding the possible activities for the use of the SCMG remaining funds (\$23,266.51 less windup expenses). Activities for use of funds to be agreed on between SCMG Executive and SCNRM, documented and reported in SCNRM Annual Report. Proposed activities include potential Code off Road brochure print run and continuing the regional coastal forum with funds used to support community member attendance.



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Item 5 Resolution for Cancellation of South Coast Management Group

The resolution from the Executive Committee meeting was read out

The Executive Committee declares SCMG is solvent and able to meet its debts and liabilities and recommends to the membership that the organisation is cancelled.

Special Resolution:

That the Executive Committee are endorsed to:

- 1) Cancel the South Coast Management Group Inc. Association;
- 2) Approve the Distribution Plan (item 3 above) for assets belonging to South Coast Management Group Inc.; and
- 3) Apply to the Commissioner of Consumer Protection for -
 - (a) approval of the Distribution Plan; and
 - (b) cancellation of the incorporation.

Moved: Carl Beck

Seconded: Lara McIntyre

Approved: Unanimous

Special Resolution Motion is passed.

Item 5 Actions for progressing the cancellation of SCMG organisation

Action 1: SCMG Executive to finalise cancellation of SCMG with bookkeeper (including correspondence with authorities, final audit, submission of the Distribution Plan, transfer of assets)

Action 2: SCMG Executive to prepare media and communication to the appropriate stakeholders regarding the cancellation of SCMG

Action 3: Peter Caron to update website to announce closure of group, then leave website to lapse.

Item 7 Meeting close

Meeting closed at 10.35am